



Regd. Office: NKM International House, 5th Floor, 178 Backbay Reclamation,
Behind LIC Yogakshema Building, Babubhai Chinai Road, Mumbai - 400 020
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CIN: L60300MH1988PLC049019

NOTICE

ANNUAL GENERAL MEETING

Notice is hereby given that the **Thirty-first Annual General Meeting of the members of Reliance Industrial Infrastructure Limited ("the Company")** will be held on **Wednesday, 28th August, 2019 at 11:00 a.m. at 2nd Floor, Babubhai Chinai Committee Room, IMC Chamber of Commerce and Industry, IMC Marg, Churchgate, Mumbai - 400 020. ("the Meeting")**.

The **Annual Report** for the financial year **2018-19** including the Notice convening the Meeting has been sent to the members to their registered address by post / courier, and electronically to those members who have registered their e-mail address with the Depositories / Company.

The Annual Report for the financial year 2018-19 including the Notice is available on the Company's website (www.riil.in) and also available for inspection at the Registered Office of the Company on all working days except Saturdays, Sundays and Public Holidays, during business hours up to the date of the Meeting.

The Company is providing to its members facility to exercise their right to vote on resolutions proposed to be passed at the Meeting by electronic means ("**e-voting**"). Members may cast their votes using an electronic voting system from a place other than the venue of the Meeting ("**remote e-voting**"). The Company has engaged the services of Karvy Fintech Private Limited ("**Karvy**") as the Agency to provide e-voting facility.

The communication relating to remote e-voting, *inter-alia*, containing User ID and password along with a copy of the Notice convening the Meeting, has been despatched to the members. The format of communication for e-voting are available on the website of the Company: www.riil.in and on the website of Karvy: <https://evoting.karvy.com>.

The remote e-voting facility shall commence on **Saturday, 24th August, 2019 from 9:00 a.m. and end on Tuesday, 27th August, 2019 at 5:00 p.m.** The remote e-voting shall not be allowed beyond the aforesaid date and time.

A person, whose name appears in the Register of Members / Beneficial Owners as on the cut-off date, i. e., Wednesday, 21st August, 2019, only shall be entitled to avail the facility of remote e-voting / voting at the Meeting.

Any person who becomes member of the Company after despatch of the Notice of the Meeting and holding shares as on the cut-off date may obtain the User ID and password, *inter-alia*, by sending a request at evoting.riil@karvy.com. The detailed procedure for obtaining User ID and password is also available on Company's website and Karvy's website. If the members are already registered with Karvy for e-voting, they can use their existing User ID and password for casting their vote through remote e-voting.

Members who have cast their vote(s) by remote e-voting may also attend the Meeting but shall not be entitled to cast their vote(s) again.

The facility for voting through electronic voting system will also be made available at the Meeting ("**Insta Poll**") and members attending the Meeting who have not cast their vote(s) by remote e-voting, will be able to vote at the Meeting through Insta Poll.

Members are requested to note the following contact details for addressing queries / grievances, if any:

Shri S. P. Venugopal – General Manager, Karvy Fintech Private Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad 500 032, Phone No. +91 40 6716 1700, Toll-free No. 1800 3454 001, E-mail: evoting.riil@karvy.com

RECORD DATE

NOTICE is also hereby given pursuant to Section 91 of the Companies Act, 2013 and applicable Rules thereunder that the Company has fixed Wednesday, 21st August, 2019 as the "**Record Date**" for the purpose of determining the members eligible to receive dividend for the financial year 2018-19. Dividend, if declared at the Meeting, shall be paid or warrants thereof shall be despatched **within a week from the conclusion of the Meeting.**

By order of the Board of Directors
Sd/-

Place : Mumbai
Date : 4th August, 2019

Shailesh Dholakia
Company Secretary & Compliance Officer

www.riil.in